



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: PUBLIC HEALTH NURSE (*Provisional Appointment)

SALARY: \$35,588 - \$47,569 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

The position of Public Health Nurse (PHN) is a full time position in the Communicable Disease Prevention and Control (CDPC) Division of the Department of Public Health, and is primarily assigned to the Immunization Program. The current vacancy is for a nurse who will be scheduled to work 8 a.m. to 5 p.m. on Monday, Tuesday, Thursday, and Friday, and 10 a.m. to 7 p.m. on Wednesday. The work will include administering vaccines both in the Immunization Clinic and in community outreach clinics; home visiting and clinical case management; community assessment and education; and related work in CDPC programs as assigned. The PHN will work closely with the general public and community providers. The work will require travel throughout Monroe County. This employee will work under general supervision from, and reports directly to, an Assistant Supervising Public Health Nurse.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered four (4) year college or university with a Bachelor's degree in Nursing

SPECIAL REQUIREMENTS:

Possession of a New York State Registered Professional Nurse license and current registration to practice as a Registered Professional Nurse in New York State at the time of appointment or examination, whichever is first.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:

Monroe County Department of Public Health
111 Westfall Road - Human Resources Room: 752B
Rochester, NY 14620

Posting Date: July 20, 2012

Posting Deadline: August 3, 2012

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.